

## RFP88681KB – Training Development Software

### Questions and Answers Two

1. Are all of the applications to be supported by the new training software accessed by end users using a web browser?  
UMB's current UPK library includes tutorials only one UMB enterprise application which is not web-based, accessed by a browser. All tutorials support enterprise applications which are web-based. UMB cannot predict future needs.
2. Please clarify that the conversion of existing UPK content is not in the scope of this RFP.  
UMB does desire to convert some existing UPK content. Please refer to Appendix C, Functional, page 42. To clarify Appendix C, Implementation Services, page 44: If the proposed training software development is capable of converting existing UPK content into the new format, Implementation Services should include training UMB's training developers on that functionality. **See Amendment 1.**
3. Is any training content currently accessible by end users through an intranet site, SharePoint site, or other online repository?  
Yes.
4. How many UMB staffers will need to be trained on the new product?  
It is unclear whether vendor is asking about UMB's departmental end users who will access newly developed files OR UMB's training developers and administrators who will require training on the proposed training development software as described in Appendix C, Implementation Services, pages 43-44. Based on the next question (below), it appears that the vendor is inquiring about training developers. I am responding with this assumption. UMB training developers: total of 4 with 2 with UPK experience, 2 with little to no UPK experience. UMB also expects that implementation services include training for UMB administrators (contact points for the vendor cloud operations group, different from the training developers). Please refer to Appendix C, Implementation Services, page 43.
5. Do these staffers currently develop content using UPK?  
Please refer to the response to question above on training UMB staff.